



**Nashwaaksis Middle School**  
**324 Fulton Avenue, Fredericton, NB, E3A 5J4**

**Vice-Principal**  
**Mary Brophy**

**Principal**  
**Jaime Foster-Stewart**

**Vice-Principal**  
**Brett Black**

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Dear NMS Families:

**Welcome to the 2025-2026 school year at Nashwaaksis Middle School (NMS)!**

I am delighted to welcome your child(ren), you and your family to the new school year at NMS! I hope your summer was restful and enjoyable, filled with cherished moments with loved ones. We're eagerly anticipating a year filled with learning and achievement.

As we embark on this new academic journey, I'm sure you're curious about what lies ahead. This letter is here to introduce our dedicated staff and to provide you with some essential information as we begin the school year.

Our NMS family has seen a few changes this year. You'll recognize some familiar faces, along with a few new ones. Each member of our team is a remarkable and passionate educator, eager to contribute to our students' success.

**Grade 6 Team:**

Mme. Curry, Mme. Dunn, Mrs. Carr, Mlle. Larlee, Ms. Malvasi, Mme. Roach, Mr. McGrath, Ms. King, Ms. R. Storey

**Grade 7 Team:**

Mr. MacEwen, Ms. Brubacher, Ms. Johnson, Mr. Hickey, Mlle. Loughheed, Mme. Pelletier, Mlle. Hughes, Mme. VanLeeuwen, Mr. McCarthy

**Grade 8 Team:**

Mr. Copeland, Mme. Cormier, Mr. Loughborough, Ms. Prosser, Mlle. King, Mme. Skead, Mlle. Henley, Ms. Keefe, Ms. Fernandes, Ms. Prosser, Ms. McLong

**Physical Education:**

Mrs. Davis Burgoyne, Mr. Trainor, Mr. Loughborough

**PRA:**

Mr. Gautreau-Technology  
Ms. Legere/Mrs. Reid-Visual Arts  
Mr. Dobbelsteyn – Music  
Mr. Loughborough – Woodworking

Academic Support Teacher:

Shared support between Mrs. Steeves (Math)/Mrs. Anderson (LA)

**Resource:**

Mrs. Trueman, Mr. Gallagher, Mrs. Perez, Ms. Wilkins, Ms. McCarthy, Ms. V. Storey

**Guidance:**

Mrs. C. Brophy, Mrs. Power

**School Social Worker:**

Mrs. Ferguson

**Behaviour Intervention Mentor:**

Ms. McAllister

Ms. Martin

**Administrative Assistants:**

Mrs. Peruschek, Mrs. Tranquilla

**Educational Assistants:**

Mrs. Blanchard, Ms. Bourgeois, Mrs. Burgess, Ms. Crawford, Mrs. Fraser, Ms. Gahan, Ms. Gillingham, Mr. Holmes, Mes. Kennedy, Mrs. C. Leblanc, Mrs. R. Leblanc, Ms. Lester, Mrs. Merrill, Mrs. Mills, Mrs. Moxon, Ms. Gionet

**Administrators:**

Mrs. Jaime Foster-Stewart (Principal),

Mr. Black (Vice-Principal),

Mrs. M. Brophy (Vice-Principal)

The following are a few tidbits of information that will be important for the upcoming year:

**Tuesday, September 2nd– Day 1 for Grade 6 students only. This will be an orientation day. Grade 7 & 8 students stay home.**

**Wednesday, September 3rd -All students in grades 6, 7 and 8 attend.**

**Class lists**

Many parents are curious about which homeroom their child will be in. You will receive a School Messenger notification or email from your child's homeroom teacher by the end of the day on Friday, August 29th. This email will serve as an introduction and welcome message from the homeroom teacher and will include the classroom number. Please make sure your child knows their teacher's name and homeroom classroom number to ensure a smooth transition on the first day. However, don't worry—there will be plenty of adults available to help students find their names, classroom numbers, and individual classrooms if they forget.

**\*Please note that homeroom class lists as well as learning groups are subject to change based on our fluctuating class numbers due to new registers and transfers into our building.**

**Creation of Class Lists**

We want to share that a significant amount of time, effort, and thought has gone into the process of creating class lists. We carefully considered input from teaching staff and the needs of students to create these lists. Homerooms and Learning Groups have been thoughtfully composed to ensure a positive experience for all students. As a result, it is **rare** that we make any changes to these class lists. We appreciate your understanding and support in this matter.

**Backpack Program**

We would like to reach out to see if your family or child could benefit from a weekly backpack filled with non-perishable items. The bag will be discreetly given to your child to take home each week. If you are interested, please email your homeroom teacher or the office to let us know. This program will begin in the first few weeks of school.

**Arrival time/drop off**

As you are aware, our start and end times have changed back for the 2025-2026 school year. This year, our start time is 8:25 am. Parents are permitted to drop off their child(ren) no earlier than 7:45 am. **This time is firm—no student will be dropped off before 7:45 am**, as there will be no supervision inside or outside before that time. At 7:45 am, a teacher will be on duty outside, welcoming buses, students, and families. A teacher will be present in the lobby to greet early arrivals at 7:45 am. Students who arrive at 7:45 am will be directed to morning options, with students able to choose between Fieldhouse activities, a theater option, or the cafeteria

hangout/games area with duty teachers present. Your child(ren) will be considered tardy/late if they arrive after 8:25 am. Please ensure your child arrives at school on time.

#### **NMS is a closed campus**

Students are required to always stay on the premises unless they are signed out at the office by a parent/guardian. Parents/guardians must come to the office directly to sign out their child(ren).

#### **Dismissal/End of Day**

Dismissal is 2:55 pm. At the bell, all students will go to lockers for end of day routines. Students that go on a bus will leave through bus entrance. Students that walk will leave through their designated door. Students that are picked up will leave through the front doors. If picking up your child(ren), please make sure you are at the school by 2:55 pm.

#### **Attendance/Safe Arrival**

Attendance is fundamental to academic success. If your child is ill or has an appointment during school hours, please inform the school office. You can call the school at 453-5436 to speak with a member of our office team or leave a message. If you email your child's teacher regarding attendance, please also copy our wonderful and dedicated Administrative Assistants, Shannon Peruschek at [shannon.peruschek@nbed.nb.ca](mailto:shannon.peruschek@nbed.nb.ca), or Lisa Tranquilla at [lisa.tranquilla@nbed.nb.ca](mailto:lisa.tranquilla@nbed.nb.ca). Excuses for absences must be provided to the homeroom teacher. Students and families are responsible for ensuring that all missed work is completed due to excused and unexcused absences.

#### **Sign outs**

If you require your child to be signed out during the school day, please come directly to the office. Please allow some time for your child to gather their belongings and walk to the office to meet you. It is a large building, and it may take a few minutes for your child to get from one area to another.

#### **Communication:**

We (office staff) will be using School Messenger to communicate with parents. This app, which can be downloaded to your smartphone, sends messages directly to your email. If you have already signed up or were registered in previous years, then no worries as you're all set. Teachers will use their own methods to communicate with parents, such as school messenger, phone calls, emails or Microsoft Teams. Information will also be uploaded to the school website, which we hope you will find helpful and informative. Please check the website frequently for updates and events. If you wish to speak with a staff member, please contact the staff member directly at the school or via their email address. If your contact information changes during the school year, please update it with the school as soon as possible to ensure you continue to receive important information.

#### **Meet the Teacher night**

We invite you for an open house on Thursday, September 4<sup>th</sup> for a drop in "Meet and Greet" between 6:00 pm-7:00 pm with teachers and staff. We are excited to connect. More information to follow.

#### **Breakfast program:**

We need your help! Breakfast program will soon be up and running this year. If you are interested, please email Lindsay Perez at [lindsay.perez@nbed.nb.ca](mailto:lindsay.perez@nbed.nb.ca) or call the school at 506-453-5436. Grab and go breakfast will run from 8:45 am until 9:15 am daily. Volunteers would be expected at the school from 8:20 am until 9:30 am. All volunteers are required to complete a policy 701 and provide a criminal records check.

#### **Volunteers**

We are looking for volunteers to support our school community through various roles, such as coaching, assisting with programs, leading clubs, and participating in other extracurricular activities. To ensure the safety of our students, all volunteers are required to complete a criminal background check and complete/adhere to Policy 701. If you're interested in volunteering, please submit the necessary documents to the school office for administrative approval **before** beginning any volunteer activities. Please note that criminal record checks can take a couple of weeks to process through the RCMP or City Police, so we encourage you to start the process

early. If you have any questions or need assistance with the process, please don't hesitate to contact our office. Our Administration team is here to help you. Volunteering is a rewarding experience where you not only build lasting relationships with staff and students, but also make a meaningful difference in their lives. We highly encourage you to consider this opportunity. Thank you for your willingness to contribute to our school community!

### **Cashless School**

Schools throughout ASDW are now using a new program called “School Cash Online”. This is super easy to use and very efficient. This online parent portal offers a safe, fast, and convenient way to pay for school activities and fees. It is customized to allow you as a parent, to add your students, make payments, check current balance/account history, print, or view receipts, and receive notifications about upcoming events. Methods of payments that are accepted include: Credit card and eCheck. It's a simple task to register. It takes about two minutes and can be done by visiting <https://anglophonewest.schoolcashonline.com>. You will need your child's last name, first name and date of birth to register. Should you encounter any difficulties, you can use the parent help desk at 1(866)961-1803 or by visiting [schoolcashonline.com/Home/Support](https://schoolcashonline.com/Home/Support). Should you need more support the following is the School Cash Online Landing Page for Parents (Instructions):

<https://www.kevclientsuccess.com/registration/index.html?d=Anglophone%20West%20School%20District&u=anglophonewest>

### **Student Fees:**

Student fees are \$45.00. These fees will cover a variety of consumable items such as school supplies, locks, etc. All fees are due by September 30<sup>th</sup> and can be paid using School Cash Online.

### **Food Services**

Our cafeteria will be open this year! Start date will be September 8<sup>th</sup>, 2025.

### **Morning Drop Off Guidelines**

Parents and guardians, we kindly ask that during morning drop-offs, you follow the traffic flow by driving around the parking lot traffic circle and pulling over into the designated safety lane, marked by white lines. This area is intended for quick drop-offs only. If there are cars behind you, kindly pull forward to the end of the lane so other cars can also pull in. Please be aware that there is significant traffic in the mornings, and taking longer for drop-offs can cause delays for others and create safety concerns, especially during winter. If you anticipate needing more time, please park in the main parking lot and take the necessary time there. It's important to remember that many of our students walk to school, so please adhere to the posted speed limit at the entrance to ensure everyone's safety. A duty person will be outside at 8:45 am, as buses arrive, to assist students in entering the building safely. Additionally, please note that vehicles are not permitted to enter or drive through the bus loading/drop-off zone during school hours of operation. Thank you for your cooperation in keeping our drop-off process smooth and safe for everyone!

### **Transportation/Weather**

Transportation information is available at <https://web1.nbed.nb.ca/sites/ASD-W/transportation/pages/default.aspx>. Delays and school closures are determined by the district and communicated on radio stations, Twitter, district website and the Transportation Information Line (453-5454). Note that NMS is in weather zone 6.

### **Nut Free School**

We are a **nut free school**. Please do not send any food containing nuts.

### **Water bottles**

Our fountains are water filling stations only. We do not have water fountains with spouts. It is imperative that your child bring a clean water bottle each day. We do not have refillable glasses at school. Water bottles must be provided from home.

Looking forward to meeting students and their families on Tuesday!

Kindest Regards,

Jaime Foster-Stewart  
Principal, NMS

